

Joint Statement – 17 February 2015



All employees must read this Joint Statement

NBS 02/2015

Employee Involvement Statement

Nationwide and the Nationwide Group Staff Union are pleased to make the following announcement:

Public Holidays Working Arrangements - 2015/16

To help everyone plan their work and home commitments we can confirm the following opening arrangements for this year:

- [Easter 2015](#)
- [Up to Summer Public Holiday](#)
- [Christmas 2015](#)
- [New Year 2016](#)

	Branches England, Scotland and Wales	Branches N. Ireland	Admin/ Mortgage Centres, Direct Distribution & Nationwide Now	Nationwide Direct Service, Special Investigations & Enterprise Command Centre	Collections & Recoveries
Tuesday 17 March (St Patrick's Day)	Normal Opening arrangements	Closed	Normal Opening arrangements	Normal Opening arrangements	Normal Opening arrangements
Easter 2015					
Friday 3 April (Good Friday)	Closed	Closed	Closed	Normal Opening arrangements	Normal Opening arrangements
4 April (Easter Saturday)	Normal Opening arrangements	Normal Opening arrangements	Closed (except Direct Distribution & Nationwide Now which are open)	Normal Opening arrangements	Normal Opening arrangements
Monday 6 April (Easter Monday)	Closed	Closed	Closed	Normal Opening arrangements	Normal Opening arrangements
Tuesday 7 to Friday 10 of April will be normal working days					

Up to Summer Public Holiday					
	Branches England,	Branches N. Ireland	Admin/ Mortgage	Nationwide Direct Service, Special	Collections & Recoveries

	Scotland and Wales		Centres, Direct Distribution & Nationwide Now	Investigations & Enterprise Command Centre	
Saturday 2 May (Saturday before May Day)	Normal Opening arrangements				
Monday 4 May (May Day)	Closed	Closed	Closed	Normal Opening arrangements	Normal Opening arrangements
Saturday 23 May (Saturday before Spring Public Holiday)	Normal Opening arrangements				
Monday 25 May (Spring Public Holiday)	Closed	Closed	Closed	Normal Opening arrangements	Normal Opening arrangements
Saturday 11 July	Normal Opening Arrangements	Normal Opening Arrangements	Normal Opening Arrangements	Normal Opening Arrangements	Normal Opening Arrangements
Monday 13 July (Northern Ireland Public Holiday substitute day)	Open	Closed	Normal Opening arrangements	Normal Opening arrangements	Normal Opening arrangements
Saturday 29 August (Saturday before August Public Holiday)	Normal Opening arrangements				
Monday 31 August (August Public Holiday)	Closed	Closed	Closed	Normal Opening arrangements	Normal Opening arrangements

Christmas 2015					
	Branches England, Scotland and Wales	Branches N. Ireland	Admin/ Mortgage Centres, Direct Distribution & Nationwide Now	Nationwide Direct Service, Special Investigations & Enterprise Command Centre	Collections & Recoveries
Days up to and including Wednesday 23 December will be normal working days.					
Thursday 24 December (Christmas Eve)	Open – close at 1pm	Open – close at 1pm	Open – close at 1pm	Normal Opening arrangements	Open – close at 1pm
Friday 25 December (Christmas Day)	Closed	Closed	Closed	Normal Opening arrangements	Closed
Saturday 26 December (Boxing Day)	Closed	Closed	Closed	Normal Opening arrangements	Closed
Monday 28 December (Boxing Day substitute day)	Closed	Closed	Closed	Normal Opening arrangements	Closed
Tuesday 29 to Wednesday 30 of December will be normal working days					
New Year 2016					
Thursday 31 December (New Year's Eve)	Open – close at 3pm	Open – close at 3pm	Open – close at 3pm	Normal Opening arrangements	Open – close at 3pm
Friday 1 January (New Year's Day)	Closed	Closed	Closed	Normal Opening arrangements	Closed
Saturday 2 January	Normal Opening arrangements (except in Scotland where they will close)	Normal Opening arrangements	Normal Opening arrangements (except Caledonia House and Glasgow Service Centre which are closed)	Normal Opening arrangements	Normal Opening arrangements
Monday 4 January (2 January substitute day)	Normal Opening arrangements (except in Scotland where they will close)	Normal Opening arrangements	Normal Opening arrangements (except Caledonia House and Glasgow Service Centre which are closed)	Normal Opening arrangements	Normal Opening arrangements
Tuesday 5 January	Normal Opening arrangements				

Normal working days recommence on Monday 4 January (or Tuesday 5 January in Scotland).

Operating Hours

Although Branches and Administration centres are due to be closed on the days stated above, in some departments you may be required to work to meet the operational requirements of the business. Arrangements

1. for those departments required to work will be communicated locally.

For more information on the half day treatment for Christmas Eve and early closing for New Year's Eve please see [AskHR Q's and A's](#)

Nationwide UK (Ireland), will be closed on the following days:

Tuesday 17 March

Good Friday – 3 April

Easter Monday – 6 April

The first Monday in May – 4 May

The first Monday in June – 1 June

2. The first Monday in August – 3 August

Monday 26 October

Christmas Day – Friday 25 December

St Stephen's Day (Substitute Day) – Monday 28 December

Tuesday 29 December

New Year's Day – Friday 1 January 2016

3. **Nationwide International** will follow opening arrangements applicable to Admin and Mortgage Centres. Nationwide International will also be closed on Friday 12 June and Monday 6 July.

Payments

Details of the applicable payments for working on a Public Holiday can be found in the in the HR Policy Point, referring to the relevant policy that applies to you (see either the Overtime and Additional Hours Policy, the Branch Network Working Arrangements if you work in the Branch Network, or the Shift Working Policy if you are employed on a Shift Contract).

Tony Prestedge

Chairman

Employee Involvement Committee (EIC)

Tim Poil

General Secretary

Nationwide Group Staff Union

Employee Involvement Committee (EIC)



For more information on the Employee Involvement Committee and our approach to Employee Involvement, visit the [Employee Involvement Intranet Site](#) .