



NATIONWIDE GROUP STAFF UNION (NGSU)

Supporting our Members and Representatives

INDIVIDUAL CASES OFFICER

SWINDON (based in Optimus)

Starting on a salary £34,000 pa

As a result of Derek Richards' decision to retire, we are looking for someone to join us - a progressive independent trade union that represents the employees of Nationwide Building Society. Our 12,000+ members are drawn from every area of the business and spread right across the country.

We are looking for someone with a passion for helping people, someone who is organized; energetic; diplomatic and self motivated but also a strong team player to work with our members and our Representatives in Swindon (Based in Optimus).

We aim to offer our members the very best representation possible and we'd expect that same commitment from you. You will advise, support and represent our members on all aspects of their employment and they will need to rely on your expertise to consult and negotiate with Nationwide's managers and HR function.

You will also find yourself working with and supporting our elected Representatives to enable them to represent their members' views to Nationwide's leadership teams; to raise the profile of the Union, demonstrating the benefits of a strong union; and to be active in the recruitment of new members.

It's clearly a wide-ranging brief that won't suit someone with a narrow focus. Ideally you will have some experience of supporting employees, either within a union, in a voluntary organisation or in an HR/Personnel role.

We will provide you with a full induction into the role, support and help to enable you to fulfill the role and meet the high standards we set ourselves.

Whilst the position is based at Optimus in Swindon, we will occasionally expect you to represent members throughout the country as we need to deliver for our members.

Please call Marian Dean, Assistant General Secretary (Members), or any of the team of Individual Cases Officers if you require any further information on 01295 710767.

Applications

Please email us at ngsu@ngsu.org.uk with your CV together with a covering letter explaining why you would be suited to this important role within the Union by the closing date of Friday 20th November 2015.

Interviews will take place on Friday 4th December 2015.

NGSU is an Equal Opportunities Employer and is unreservedly opposed to any form of discrimination being practiced against its own employees, potential employees or its members on the grounds of their sex, race, ethnic or national origin, religion, class, caring responsibilities, marital status, sexuality, physical or mental disability, age, or other status or personal characteristic.